

Hartcliffe Pride in Place

Chairperson Job Description

Background on the Pride in Place Programme

The government has launched a major investment programme into communities called [Pride in Place](#) which will see £5bn invested in 284 communities over the next 10yrs.

Hartcliffe Pride in Place is part of this investment which will see up to £20 million of funding invested into the community over the next 10yrs.

There are 3 strategic objectives of the programme:

- **Building thriving places**

People taking pride in their local areas, re-invigorating high streets, designing public services that are accessible, responsive, and tailored to local need. Investing in our young people's futures and in preventative measures now will ease pressure on services over the longer-term.

- **Strengthening communities**

We need to live well together, reducing division because when people get on it is better for our communities and the economy.

- **Empowering people to take back control**

Talent is spread equally but opportunity is not. People want to be empowered and in control of their lives, to have a say over the future of their community. People will have more of a say in how their local area is shaped.

Roles and responsibilities of a chairperson

We are looking to recruit an independent Chairperson who will lead the Hartcliffe Pride in Place programme supported by Karin Smyth, Member of Parliament for South Bristol and Bristol City Council.

Anyone can apply for the Chairperson role who lives, works or has a strong connection to Hartcliffe and Withywood and is passionate about their community.

This is an important role to represent the Hartcliffe Community, set up a neighbourhood board and to support the development of a vision and investment plan which will distribute resources into your community.



Being the Chairperson will mean that you will be the face and spokesperson of programme. You may find that people want to talk to you when you are shopping in Morrisons or going about your daily business.

You will need to have experience of chairing and running meetings which includes agenda setting, time keeping (making sure meetings start and finish on time), making sure everyone on the board has a voice and is actively involved.

You will need to manage the neighbourhood board well, using teambuilding skills so the board works together and you'll need to be able to delegate tasks making sure they are assigned and people are held accountable for getting them done. You'll also make sure that members attend regularly and are actively involved and participate well.

You will need to be a strong communicator being able to hold conversations with Hartcliffe residents as well as being able to liaise with a wide range of stakeholders both local, regional and national. You'll need to be able to speak about the progress of the Pride in Place programme to residents and the Ministry of Housing, Communities and Local Government (MHCLG).

You'll need to be a strong leader, making sure that decisions are made even when there are differences of opinion, finding a way for people to move forward.

You'll need to be able to interpret and communicate complex information both to local people and to stakeholders and other partners.

You'll need to be aware of MHCLG's guidance and the financial/funding situation of working with Bristol City Council.

You'll need to be resilient and have respect for others especially for people who have different opinions than you.

You'll need to be engaged, collaborative and committed to driving the Hartcliffe Pride in Place Programme forward in line with the wishes of the local community.

You will act as a champion for the Pride in Place programme and local people, organising engagement that reaches out into the community, to ensure decision-making is community-led and all community voices are heard.

Ideally, we are looking for someone who can commit to a minimum of three years to the role.



This is a voluntary role but as a chairperson you will be supported to make the role a success. We are committed to supporting the role through reasonable expenses and any additional support costs such as personal assistance and/or childcare.

Attributes for being a chairperson

We are looking for a chairperson who can demonstrate they have the following key attributes in line with the roles and responsibilities presented above.

Someone who:

- Is passionate about the local area and can demonstrate good local knowledge as well as an understanding of local networks.
- Is an effective communicator who can demonstrate experience of communicating with a variety of different stakeholders.
- Has experience of being on a committee/board/decision making body/ and ideally someone who has experience of chairing meetings.
- Has experience of dealing with conflict, making difficult decisions and experience of navigating difficult conversations.
- Can demonstrate good organising skills.
- Is willing to engage and reach out to all communities across the area to make sure the most marginalised voices are heard.
- Has enough time/flexibility to commit to the role.
- Can demonstrate working to positive values which includes being honest, trustworthy impartial, reliable and open to change.

Checklist on what do I need to send

- Name, address, postcode and your contact details including telephone number and email address.
- Up to a 500 word written application/nomination or voice note or video linking to the job description.
- Please see the chairperson recruitment process for further information.

Please send your applications or if you have any questions contact our team:

prideinplace@bristol.gov.uk

